



**New Client Authorization**

SURNAME	Mr / Mrs Miss / Ms	
FIRST NAMES		DATE OF BIRTH _____/_____/_____
SPOUSE'S NAME	(if applicable)	
ENTITY LEGAL TRADE NAME	(if applicable)	
TRADE NAME	(if applicable)	
BUSINESS ACTIVITY		
PHONE NUMBERS	Work	Mobile -----
	Home	Email -----
BUSINESS ADDRESS	Street	-----
	Town	-----
PRIVATE ADDRESS	Street	-----
	Town	-----
MAILING ADDRESS (If different to business address)	Street/ Box	-----
	Town	-----
PREVIOUS AGENT (If applicable)	Name	-----
	Address	-----

I/We declare that the information given in this form is true and correct

I/We authorise McCullagh & Liu Accountants Ltd to obtain my/our tax information from the Inland Revenue Department for all tax types other than Child Support. This information can be obtained through all forms of Inland Revenue communication and media channels including electronic ones.

I/We authorise McCullagh & Liu Accountants Ltd to act as my agent for ACC levy purposes for all associated entities. This authorisation allows our organisation to query and change information on my ACC levy account(s) through ACC staff, and through ACC Online Services. This authority will also allow our organisations' main representative discretion to delegate access to my ACC information to other members of our organisation. Other delegated members of our organisation will also be able to query and change information on my ACC levy account.

Entity Name: .....

Individuals Full Name: .....

Entity IRD Number: .....

Individual IRD Number: .....

Authorized Person's full name and position held in entity

Email: .....

Signature: ..... Date: .....

Signature: ..... Date: .....

Individuals Full Name: .....

Individuals Full Name: .....

Individual IRD Number: .....

Individual IRD Number: .....

Email: .....

Email: .....

Signature: ..... Date: .....

Signature: ..... Date: .....

## Terms and conditions

### **Privacy Act:**

I/We hereby authorise McCullagh & Liu Accountants Ltd to verify any of the above information with 3<sup>rd</sup> parties

I/We understand that payment terms are on a cash basis payable on completion. If the assignment is ongoing work will be invoiced on a weekly basis

I/We understand annual interest rate of 10% calculated daily will be charged on amounts owing 30 days after date of invoice and be compounded monthly.

Collection costs will be in addition to the original amount invoiced

If the applicant is a non-individual I/we accept personal liability for all fees incurred by the entity on the same terms, if the entity fails to make payment as per these terms

I/We understand that financial statements and other reports produced remain the property of McCullagh & Liu Accountants Ltd until paid for in full

Please attach a valid photo ID copy (Driver's Licence or Passport):